

Family Ministries Pastor

Port Kells Church Job Posting - November 2017

Overview:

Port Kells Church in Surrey, BC is looking for an energetic and enthusiastic full-time person to join our team and provide spiritual leadership to the families in our church and neighbourhood. This position will require someone who is visionary, organized and highly relational who is willing to become part of the Port Kells Church family.

Port Kells is a small church that has a big heart for families in our neighbourhood and circles of relationship and a significant component of this job will be to develop strategies and programs to serve and engage families in the community around us.

If you feel that you meet the qualifications, please get in touch with us at council@portkellschurch.com. This posting is open now and starts as soon as we can find the right person to lead this area of our ministry.

About Us:

We're a non-denominational, evangelical church located on a semi-rural street across the road from an elementary school with over a million people living within driving distance. Our vision is to be a multi-generational congregation, focused on growing in God's word and in God's love, sharing Christ with others. For more about who we are, check out our website: www.portkellschurch.com

Job Description

Summary:

The role of this pastor is to love and disciple families at Port Kells Church and to reach out to families in our neighbourhood and circles of influence.

Qualifications:

- Committed and mature follower of Jesus Christ, evidence of Christian character and lifestyle
- Healthy personal family life
- Willing to become a member and support the values and vision of Port Kells Church
- Experience in working with children and families in a paid (or volunteer) ministry
- Post-secondary diploma or degree, new or pending graduates will also be considered.
- Demonstrated passion about families and children knowing Jesus
- Possesses leadership skills, team player, must possess exemplary people skills
- Organized self-starter, demonstrates verbal and written communication skills
- Successful reference and background check

Job Responsibilities:

1. **Port Kells Family Ministries:** Inspire, encourage, equip and disciple parents and families within Port Kells Church and oversee ministry programs for children and parents.
2. **Outreach Family Ministries:** To provide leadership to Port Kells Church in serving and engaging families in our community and in our circles of influence
3. **Miscellaneous:** Participation in other Port Kells Church Ministries as appropriate

Specific Duties:

1. **Port Kells Family Ministries:** (approximately 40% of job responsibility)

- Lead in the development of a Christ-focused, Bible-based discipleship focus for children and families at Port Kells Church
- Provide regular learning, connecting and discipleship opportunities for families at Port Kells Church, Eg. Small Groups, seminars, videos, workshops, etc.
- Help foster an “extended family” atmosphere where people of all ages are valued and contribute.
- Oversee Children and Youth Sunday School and Nursery programs including curriculum and volunteer management
- Support and administer the Port Kells Church Child Safe Policy (Plan to Protect)
- Oversee child resources at Port Kells Church, Eg. books, DVDs, music, toys and related items.
- Assist the Senior Pastor in planning and organizing special events for families and individuals
- Participate and contribute to Worship Services, with special emphasis on children and family needs

2. **Outreach Family Ministries:** (approximately 40% of job responsibility)

- Provide creative and hands-on leadership to events, programs and ministries that connect and serve families in the surrounding community
- Follow-up with children and families who visit Port Kells services or programs
- Examples of outreach:
 - Summer day camps
 - Children's Club Program
 - Community forums
 - Family Oriented Social Media Posts, Newspaper features
 - Moms and Tots Morning
- Liaison with schools and other community organizations

3. **Other Ministry Responsibilities:** (approximately 20% of job responsibility)

- Regular weekly meetings with Senior Pastor and other staff
- Participation in Port Kells Worship services
- Participation in other Port Kells events as appropriate (Eg. Christmas Dessert Evening, Small Groups, etc.)

Accountability:

The Family Ministries Pastor is part of the Ministry Staff and will report to the Port Kells Council through the Lead Pastor. Days off, vacations, time away for education and any job-related problems are to be coordinated with the Senior Pastor. The search for this position is led by the Port Kells Executive Committee and the final candidate will be approved by the Port Kells Congregation.

Salary and Benefits:

Salary and Benefits: This is a full-time position with a salary range commensurate with experience and with benefits including medical insurance and vacation. There is a 90 day probationary period leading to a two year contract with the option to renew. Health package available, Cell Phone allowance provided.

Hours: Although we hope to fill this as a full time position, there is also potential to structure the responsibilities to fit the schedule of the right person